



# ***“Do The Right Thing” Hotline for Kimco Associates***

## **Report Harassment, Discrimination, Fraud, Theft, Security or Other Unethical Behavior**

The Kimco “Do The Right Thing” Hotline is a way for us to work together. If you know of, or suspect, any unethical behavior and/or security related information at your worksite, please contact us at the hotline number.

The number is available 24 hours a day, 7 days a week. To the extent possible, the caller as well as the subject of the call will remain confidential.

### **How to Use the Hotline**

**Call 1-855-220-9650 and provide the following information:**

- Specific location where wrongdoing occurred (business name, city and building #)
- Full name of the person committing the wrongdoing
- Job Title, department and shift worked of the person you are reporting
- Specifically, what wrongdoing you are reporting
- Dates and times of events you witnessed

#### **The Hotline may be used for reporting:**

- Violations of Safety policies and procedures
- Security Issues
- Meal and Break Period law violations
- Harassment complaints
- Discrimination complaints
- Theft & Fraud

#### **Do not use the hotline for:**

- Time & Attendance Issues
- Reporting Absences
- Reporting for availability



### **ASSOCIATE HOTLINE NUMBER**

**1-855-220-9650**

**Available 24 hours a day  
7 days a week**